



# **The Rowan Schools**

## **16-19 Bursary Policy**

Approved by Governors: June 2026

Last Review Date: June 2026

Next Review Date: June 2027

Version 1

## BACKGROUND

The 16-19 Bursary Fund provides financial support to help students overcome specific barriers to participation so they can remain in education. The amount of funding available for each school to distribute has been determined by the government and there is a finite amount of funds to be distributed. The Rowan Schools is therefore committed to distributing the bursary fund to those students with the greatest need. The following gives further detail on the bursary fund, how applications can be made and how decisions will be reached.

## ELIGIBILITY

There are two types of 16-19 bursary:

- A vulnerable bursary of up to £1,200 per year for young people in one of the defined vulnerable groups AND they have an actual financial need
- Discretionary bursaries which institutions award to meet individual needs, for example, to help with the cost of transport, meals, books and equipment.

To be eligible to receive a bursary, a student must meet the eligibility requirements as set by the Education & Skills Funding Agency.

- Must be aged 16 or over but under 19 at 31 August 2024.
- Must meet residency criteria in ESFA funding regulations for post-16 provision.

## BURSARY FUND LEVELS

Vulnerable Bursaries are worth up to £1,200 per year and are designed to support young people in most need including young people in care, care leavers, and eligible benefit recipients.

Awards are based on actual financial need and course-related costs.

Discretionary Bursary Eligibility:

- Student in receipt of Free School Meals
- Parent/Carer in receipt of a means-tested benefit
- Household income less than £38,500 (net)

This bursary may support travel, stationery, revision resources, course trips and online education resources. Students should strive to maintain 97% attendance and punctuality.

## APPLICATION

Eligible students should complete an application form and provide supporting evidence.

Students who received bursary funding in Year 12 must reapply in Year 13.

## PAYMENTS

Bursaries will be paid in kind rather than cash. Students must apply for items before purchase and each request will be reviewed.

## **CHANGES IN CIRCUMSTANCE OVER THE ACADEMIC YEAR**

A small contingency amount will be retained to support students whose financial circumstances deteriorate during the year.

## **DECISIONS**

Applications will be assessed by the Sixth Form panel. Applicants will normally be informed within 21 days. Appeals may be made in writing to the Headteacher.

## **QUERIES**

Contact: Nicola Clayton Deputy Head and Sixth Form Lead, at [n.clayton@rowanpark.co.uk](mailto:n.clayton@rowanpark.co.uk)